**Committee on Cataloging: Description & Access**

**2015 Midwinter Meeting**

**Agenda**

**Saturday, January 31, 1:00-5:00 pm**

**Hilton Chicago, International South**

1. Welcome and opening remarks: Chair (1:00, 5 min.)
2. Introduction of members, liaisons, and representatives: Group (1:05, 5 min.)
3. Adoption of agenda: Chair (1:10, 5 min.)
4. Approval of minutes of meeting held at 2014 Annual Conference: Chair (1:15, 5 min.)

[Minutes of the meeting held at the 2014 ALA Annual Conference in Las Vegas, Nevada – June 28 and June 30, 2014](http://alcts.ala.org/ccdablog/wp-content/uploads/2015/01/min201406.pdf)

1. Report from the Chair (1:20, 10 min.)

[Chair’s Report on CC:DA Motions and Other Actions, July-December 2014](http://alcts.ala.org/ccdablog/wp-content/uploads/2014/12/chair2014201502.pdf)

1. Report from the Library of Congress Representative: Reser (1:30, 10 min.)

[Library of Congress Report](http://alcts.ala.org/ccdablog/wp-content/uploads/2015/01/LC_ala_mw15.pdf)

1. Report of the ALA Representative to the Joint Steering Committee: Glennan (1:40, 20 min.)

[Report on JSC Meeting, November 3-7, 2014, and on other JSC activities July-Dec. 2014](http://alcts.ala.org/ccdablog/wp-content/uploads/2015/01/JSCrep-kpg-2015-2.pdf)

1. Proposal from TF on Machine-Actionable Data Elements in RDA Chapter 3: Lapka/Hillmann (2:00, 50 min.)

[Strawman Proposal (January, 2015)](http://alcts.ala.org/ccdablog/wp-content/uploads/2014/12/CCDA_TF_MachineActionableDataElementsinRDAChapter3_5.pdf)

1. Break (2:50, 20 min.)
2. Discussion Papers from TF to Investigate the Instructions for Recording Relationships in RDA: Putnam (3:10, 40 min.)

[Instructions for Recording Structured Descriptions of Related Manifestations](http://alcts.ala.org/ccdablog/wp-content/uploads/2014/12/CCDA_TF_InstructionsforRecordingRelationships_6.pdf)

Instructions for Describing Accompanying Material in RDA

1. Report from TF on Relationship Designators in RDA Appendix K: Maxwell (3:50, 30 min.)
2. Update/invitation to comment on DCRM(C); update on Reference to Published Description proposal: Haugen (4:20, 15 min.)
3. Encouraging more blog feedback on proposals: Chair/Glennan (4:35, 25 min.)

**Monday, February 2, 8:30-11:30 am**

**Hilton Chicago, International South**

1. Welcome and opening remarks: Chair (8:30, 5 min.)
2. Report from the PCC liaison: Robare (8:35, 10 min.)

[PCC Report for CC:DA](http://alcts.ala.org/ccdablog/wp-content/uploads/2015/01/PCC-Report-February-2015.pdf)

1. Report of the MAC Representative: Myers (8:45, 10 min.)

[Report of the MAC Liaison (Preliminary)](http://alcts.ala.org/ccdablog/wp-content/uploads/2015/01/MAC-Liaison-Report-2015-MW-Prelim-Skel.pdf)

1. Report of the CC:DA webmaster: Guajardo (8:55, 10 min.)
2. Report from ALA Publishing Services: Hennelly (9:05, 30 min.)
3. Break (9:35, 20 min.)
4. Proposals from AALL: Bratton (9:55, 40 min.)

[Revision proposal for RDA instructions for laws, etc.](http://alcts.ala.org/ccdablog/wp-content/uploads/2014/12/CCDA_AALL_2014_2.pdf)

[Revision proposal for RDA instructions for armed forces (11.2.2.22.1)](http://alcts.ala.org/ccdablog/wp-content/uploads/2014/12/CCDA_AALL_2014_1.pdf)

1. Multiple sources for statements of responsibility: Glennan (10:35, 15 min.)

[Problem: Multiple sources for Statements of Responsibility (RDA 2.4)](http://alcts.ala.org/ccdablog/wp-content/uploads/2015/01/KPG201501.pdf)

1. Report from TF on Pseudonymous Corporate Bodies: Sprochi (10:50, 15 min.)
2. Update on TF on Place Names in RDA: Chair (11:05, 5 min.)
3. Other new business; reports from the floor; announcement of next meeting, and adjournment: Chair (11:10, 20 min.)