

**Association for Library Collections & Technical Services
(A division of the American Library Association)
Cataloging and Classification Section**

Committee on Cataloging: Description and Access

**Chair's Report on CC:DA Motions and Other Actions
June 19, 2010–December 20, 2010**

Motions and votes

The following is a record of motions made and votes taken between June 19, 2010 and December 20, 2010:

- A. *Report of the CC:DA Task Force to Review ISBD Consolidated (2010 edition)*:** The motion was that the report of the Task Force to Review ISBD: International Standard Bibliographic Description -- 2010 Consolidated Edition, as amended during discussion by CC:DA, be sent to the chair of the ISBD Review Group as the ALA response to the worldwide review of ISBD. There were eight votes in favor and none opposed; the motion carried.
- B. *New Edition of the Chicago Manual of Style*:** The motion was that CC:DA authorize the formation of a "Task Force to Investigate Changes Affecting RDA in the *Chicago Manual of Style*, 16th edition." There were 7 votes yes and zero votes no; the motion carried. However the formation of the Task Force has been delayed upon the advice of the JSC representative, pending resolution of a proposal by LC to delete specific instructions on capitalization from RDA Appendix A.

Other actions/Details

- ***Draft procedural guidelines for proposed new or revised romanization tables***

CC:DA and CC:AAM provided feedback to the CCS Executive Committee on LC's draft procedural guidelines. The Chair of CCS submitted a response to LC on July 6, 2010.

- ***Task Force for the Review of the Romanization of Greek***

The report of the Task Force for the Review of the Romanization of Greek was forwarded to the Library of Congress. The consolidated Greek Romanization table was adopted and the TF was subsequently discharged. The members were: Helen F. Schmierer, Chair; David T. Jenkins; George Johnston; Robert L. Maxwell; Anthony Oddo; and Robert Rendall.

- ***Task Force on RDA Instructions for Governmental and Non-Governmental Corporate Bodies***

After approval of the formation of the TF, its charge and membership were formulated. The members are: Kevin Randall, Chair; Penny Baker, Elizabeth Mangan, Robert Maxwell, Betsy Moon, and Karen Weaver. The charge of the TF follows:

The CC:DA Task Force on RDA Instructions for Governmental and Non-governmental Corporate Bodies is charged with reviewing the current RDA instructions in Chapter 11 on names of government bodies and other corporate bodies — with particular attention to the instructions on the names of bodies entered subordinately in 11.2.2.13–11.2.2.20 — to address previously identified concerns of ALA that “having separate instructions for government bodies and other corporate bodies introduces both redundancy and complexity” (6JSC/Sec/1, p. 23). The task force should look broadly at issues relating to the recording of corporate hierarchies in preferred names and access points, and should recommend a solution that is consistent, rational, and principle-based, generating appropriate rules revisions.

The task force will submit an interim report at the 2011 ALA Midwinter Meeting and a final report at least a month prior to the 2011 ALA Annual Conference. Proposals for consideration by the Joint Steering Committee should be submitted to CC:DA at least three months prior to the date of the JSC meeting.

- ***Task Force on RDA Instructions for Heads of State and Heads of Government***

After approval of the formation of the TF, its charge and membership were formulated. The members are: Kathy Winzer, Chair; John Hostage, Robert Rendall, Amanda Sprochi, and Bob Wolverton. The charge of the TF follows:

The CC:DA Task Force on RDA Instructions for Heads of State and Heads of Government is charged with reviewing the current RDA instructions under 11.2.2 on Heads of state and Heads of government to address previously identified concerns of ALA that “the principle behind [having separate rules for recording the Heads of state and the Heads of government] is unclear. ... [T]he instructions for these two kinds of officials [should] be consistent, particularly regarding choice of language”. The task force should consider the possibility of merging the two groups of instructions in a rational and principle-based solution, generating appropriate rules revisions to accomplish those ends.

Further, the task force should review the previously drafted proposal for Ruling Executive Bodies — *5JSC/RDA/Full draft/ALA response*, p. 19 — to insure that it is consistent with the task force’s recommendations and proposal(s) regarding the instructions for Heads of state and Heads of government. The proposal regarding ruling executive bodies may be included in the Task Force’s proposal(s) or submitted separately.

The task force will submit an interim report at the 2011 ALA Midwinter Meeting and a final report at least a month prior to the 2011 ALA Annual Conference. Proposals for consideration by the Joint Steering Committee should be submitted to CC:DA at least three months prior to the date of the JSC meeting.