

**Core: Leadership, Infrastructure, Futures
(A division of the American Library Association)
Metadata and Collections Section
Committee on Cataloging: Description and Access**

**Minutes of the
2021 Midwinter Virtual Meeting
February 5, 9, and 12, 2021**

Members present:

Amanda L. Ros, Chair
Tim Kiser
Kathryn Lybarger
Calli Neumann
Nancy Poehlmann
Gina Solares
Emily Thaisrivongs
Glen Wiley
Tina Marie Maes, Intern
Richard Guajardo, Webmaster

Ex-officio representatives present:

Melanie Polutta, LC
Nathan Putnam, OCLC

ALA Liaisons present:

Peter V. Fletcher, CRS
Stephen Hearn, NARDAC
Cate Kellett, GODORT
Robert Maxwell, NARDAC/SAC
Melanie Polutta, LC
Brian Stearns, RBMS
Jia Xu, CC:AAM
Min Zhang, MAGIRT

Non-ALA Liaisons present:

Keith Knop, MusLA
John Myers, [CC:DA liaison to] MAC
Diane Napert, ARSC
Karen Stafford, ARLIS/NA
Ryan Tamares, AALL
Donna Wells, ATLA

Notes:

- I. The minutes do not necessarily record discussion in the order in which it occurred. Material may have been rearranged in order to collocate items related to specific topics for clarity.
- II. While recordings of the CC:DA meetings were made, the process of transcription is laborious. Only in some cases are exact quotes included.

- III. In CC:DA minutes, a “vote of the Committee” indicates a poll of the actual voting members rather than of representatives/liaisons of particular agencies or groups. These votes are a formal representation of Committee views. The Chair rarely votes except to break a tie. The term “straw vote” indicates a poll of the ALA and other organizational representatives/liaisons to CC:DA who are present. Such votes are advisory and are not binding upon the Committee. Where no vote totals are recorded, and a CC:DA position is stated, the position has been determined by consensus.
- IV. In CC:DA minutes, the term “members” is used to apply to both voting and nonvoting appointees to the Committee. Where a distinction is necessary, the terms “voting members” and “liaisons” are used.
- V. V. Abbreviations and terms used in these minutes include:

3R Project = RDA Toolkit Restructure and Redesign Project
AALL = American Association of Law Libraries
AAP = Authorized access point
ABA = LC Acquisitions and Bibliographic Access Directorate
ACRL = Association of College and Research Libraries
AFOS = Acquisitions Fiscal and Oversea Support Division
AJL = Association of Jewish Libraries
ALA = American Library Association
ALCTS = Association for Library Collections & Technical Services [Historical use only]
AP = Application profile
ARLIS/NA = Art Libraries Society of North America
ARSC = Association for Recorded Sound Collections
ATLA = American Theological Library Association
BIBFRAME = Bibliographic Framework Initiative
BSR = BIBCO Standard Record
CaMMS = ALCTS/Cataloging and Metadata Management Section
CC:AAM = ALCTS/CaMMS/Committee on Cataloging: Asian and African Materials
CC:DA = ALCTS/CaMMS/Committee on Cataloging: Description and Access
CCC = Canadian Committee on Cataloguing
CCM = ALCTS/CaMMS/Cataloging of Children’s Materials Committee
CIP = Cataloging in Publication
COIN = Cooperative and Instructional Program Division
Core = merged division including ALCTS, LITA, and LLAMA [not an abbreviation]
CRS = ALCTS/Continuing Resources Section
CSM = Classification and Shelflisting Manual
CSR = CONSER Standard Record
DCMI = Dublin Core Metadata Initiative
DCRM(C) = Descriptive Cataloging of Rare Materials (Cartographic)
EURIG = European RDA Interest Group
FRBR = IFLA’s Functional Requirements for Bibliographic Records
FRBR-LRM = IFLA’s FRBR-Library Reference Model
FRBRoo = FRBR-object oriented
GODORT = ALA/Government Documents Round Table
IFLA = International Federation of Library Associations and Institutions
IFLA-LRM = IFLA-Library Reference Model

ISNI = International Standard Name Identifier
ISBN = International Standard Book Number
ISSN = International Standard Serial Number
JSC = Joint Steering Committee for Development of RDA (up to 2016)
LC = Library of Congress
LC/NAF = LC/NACO Authority File
LC-PCC PSs = Library of Congress Policy Statements
LCDGT = Library of Congress Demographic Genre Terms
LCGFT = Library of Congress Genre/Form Terms
LCMPT = Library of Congress Medium of Performance Thesaurus
LCSH = Library of Congress Subject Headings
MAGIRT = Map and Geospatial Information Round Table
MAC = MARC Advisory Committee
MARC = Machine-Readable Cataloging
MedLA = Medical Library Association
MIG = ALCTS/Metadata Interest Group
MulDiCat = IFLA's Multilingual Dictionary of Cataloguing Terms and Concepts
MusLA/MLA = Music Library Association
NAR = Name Authority Record
NHP = Non-human personage
NARDAC = North American RDA Committee
OLAC = Online Audiovisual Catalogers
OMR = Open Metadata Registry
ORDAC = Oceania RDA Committee
PCC = Program for Cooperative Cataloging
PoCo = PCC Policy Committee
PSD = Policy and Standards Division of the Library of Congress
RBMS = ACRL/Rare Books and Manuscripts Section
PTC = Policy, Training, and Cooperative Programs Division
RSC = RDA Steering Committee
RDA = Resource Description and Access
RDF = Resource Description Framework
RUSA = Reference and User Services Association
SAC = ALCTS/CCS/Subject Analysis Committee
SAA = Society of American Archivists
SCA = PCC Standing Committee on Applications
SCS = PCC Standing Committee on Standards
SCT = PCC Standing Committee on Training
SES = String encoding scheme
SHM = Subject Heading Manual
SLA = Special Libraries Association
URI = Uniform Resource Identifier
VES = Vocabulary encoding scheme
WCAG = Web Content Accessibility Guidelines
WEMI = Work/Expression/Manifestation/Item, the FRBR group 1 entities
**Other abbreviations may be found at: <http://www.ala.org/tools/topics/acronyms>*

Thursday, July 9
2:00-4:00 p.m. Eastern/1:00-3:00 p.m. Central/11:00 a.m.-1:00 p.m. Pacific
Online

1509. Welcome and opening remarks: Chair

Amanda Ros, **Chair**, called the meeting to order at 3:02 p.m. Central, and welcomed voting members, liaisons, representatives, and audience members.

The **Chair** noted that this is the second CC:DA virtual meeting and that we hope to have improved on last time with more knowledge and experience. ALA has determined that the annual meetings this summer will also be virtual due to the continuing COVID-19 pandemic.

1510. Meeting logistics: Guajardo

Guajardo noted that we will work on going per schedule but that issues may arise so that the schedule may be flexible. We will be using the polling feature for voting members or straw polls during. He & **Tina Marie Maes** are admitting people from the waiting room to let in waiting attendees as well as keep an eye on the participant panel to check for those attendees using the hand raise feature and monitoring the chat.

1511. Introduction of members, liaisons, and representatives: Group

The **Chair** invited committee members, liaisons, and representatives to introduce themselves.

1512. Adoption of agenda: Chair

The **Chair** asked for a change to the agenda of moving the LC report from Tuesday to next Friday for a shorter meeting on Tuesday with no break with a longer meeting on Friday with a break.

The **Chair** invited a motion to approve the agenda with flexibility if schedule changes are needed if we are ahead of schedule. **Gina Solares** moved, **Nancy Poehlmann** seconded, and the motion passed unanimously.

1513. Approval of minutes of meeting held at 2020 Midwinter Meeting: Chair [[Minutes of the 2020 Summer Virtual Meeting](#)]

The **Chair** explained that a draft of the minutes had been distributed to CC:DA prior to this meeting and some edits pertaining to grammar and spacing had been made, as well as adding PoCo to the list of abbreviations at the beginning in the abbreviations and terms list.

The **Chair** asked for any changes to the minutes. None were posed. The Chair invited a motion to accept the minutes as final. **Lybarger** moved, **Wiley** seconded, and the motion passed unanimously.

1514. Report from the Chair [[Chair's Report on CC:DA Motions and Other Actions, July 2020-January 2021](#)]

The **Chair** reported on CC:DA activities taken between July 16, 2020 and January 31, 2021:

- Motion to authorize our NARDAC representatives to share the committee's responses with NARDAC, so they can formalize a response to the RSC. Motion carried 7-0.
- Motion to authorize our NARDAC representatives to share the committee's responses to the papers with NARDAC, so they can formalize a response to the RSC. Motion carried 7-0.
- Approved responses on briefing papers in October, Vote carried 7-0.
- Task forces:
 - Best Practices for Recording Faceted Chronological Data in Bibliographic Records Task Force
 - CC:DA Task Force on the "Proposal on Changing Procedural Guidelines for Proposed New or Revised Romanization Tables
 - Virtual Participation Task Force
 - CC:DA Procedures Review Task Force
 - CC:DA RDA Beta Toolkit Training Investigation Task Force
 - CC:DA 3R Task Force
 - The task force has finished their work. Vote to discharge their work. No objections noted. Task Force is discharged.
 - Cataloging Code of Ethics Feedback Task Force
 - The task force was formed last January. Coordination and deadlines changed for feedback. Membership was never formed. The final version of the Cataloging Code of Ethics is available at: https://docs.google.com/document/d/1IBz7nXQPfr3U1P6Xiar9cLkzoNX_P9fq7eHvzfSIZ0/edit?usp=sharing. Delay to discharge the task force until next Friday.

The **Chair** invited a motion to confirm the activity of CC:DA between July 16, 2020—January 31, 2021.

Lybarger moved, **Wiley** seconded, and the motion passed unanimously.

1515. Report of the CC:DA webmaster

Guajardo reported thanks for sending in documents for posting to the blog. If additional documents are needed for the Tuesday or Friday meetings, they should be sent in.

1. Changes after Core Division merger has required a gradual rollout of divisions/sections/etc. ALA staff has been busy trying to do initial setup before more changes can be implemented.
2. Currently the CC:DA blog is hosted on a server under ALCTS, and at some point that will change to Core. Guajardo has been going to Core meetings and reports that the technology staff have been working on other issues. Staff have been trying to limit the amount of changes that are rolled, partly due to limited staff. Documents have links inside them with the current domain name inside them. Core staff are working on being less prescriptive so CC:DA should have options.

1516. Report of the Virtual Participation Task Force [<https://alcts.ala.org/ccdablog/?p=4296>]

Guajardo reports that CC:DA has flexibility in scheduling since we are using a non-ALA institutional account, although ALA wants groups to use official ALA accounts. Current Chair's Zoom account has a myriad of customization and preferences setup. Our setup may be at a higher standard than for ALA accounts. These may not be available with an ALA account. However, those ALA virtual meetings have an ALA staff person as an attendee in the meetings. CC:DA will need to work with ALA and Core staff to maintain a setup similar to what is used now.

Maxwell asked if ALA would require paid registration to have a virtual meeting if they took over the virtual meeting set up.

Guajardo does not think so.

The **Chair**, commented that she attended some interest group meetings during Midwinter without paying for the conference and also commented as an aside that other Zoom accounts don't have captioning ability which is currently part of her institution's Zoom account.

Guajardo reported that some accounts do have the transcription service for accessibility.

Guajardo has posted a discussion item for the Task Force to revise the charge for the Virtual Participation Task Force to focus on the potential to use ALA Connect on the ALA website [<https://connect.ala.org/home>]. This is a recommendation from ALA, who desire to have a repository for ALA committee work that includes the history which would also be centrally located & available. There is admin access for more than one person. ALA Connect can also be used for committee or task force discussions. These may be available to non-members. The current ALA Connect does not have all the bells and whistles to allow users to adjust. **Guajardo** urges members to not base final decisions on the current functionality of the site and also recognizes that this is not a priority issue from Core staff.

Vote from voting member to change the charge of the Task Force to "... identifying potential uses for ALA Connect for CC:DA work. This could include use as a discussion tool for the full committee or for a task force. It could also be used for storage of committee files or administrative data. The Task Force shall present its preliminary findings for discussion at the 2021 summer virtual meeting, and submit recommendations to the full Committee by October 1, 2021."

Poehlmann moved. **Wiley** seconded. There was no discussion. The motion passed unanimously.

1517. Report from the Best Practices for Recording Faceted Chronological Data in Bibliographic Records Task Force [[Final Report from the Task Force to Respond to the "Best Practices for Recording"](#)]

Lybarger reported that the task force submitted a response document to CC:DA on August 14, 2020 and the Chair of CC:DA submitted the response to the SAC Subcommittee on Faceted Vocabularies. The report asked some questions about the recommended best practices, and also proposed one substantial change: using 046 \$k instead of 046 \$o to record creation dates for

individual works within an aggregate. There has not been a response yet from the subcommittee. **Lybarger** also expressed thanks to the other members of the task force.

No questions were asked. The taskforce was discharged with no objections.

1518. Report and Q&A from ALA Publishing

Hennelly reported that ALA Publishing completed the 3R project. The RDA Toolkit now includes:

1. Responsive design for use on phone or tablet. For example: Policy statements drop into the text they are referencing.
2. Meets AA Accessibility standard, includes a VPAT report and score. If you'd like to see it, email RDAToolkit@ALA.org. One issue still needs work: screen readers needs to indicate the language change in text or table so some more work needs to be done to address this issue.
3. Implemented IFLA LRM into Toolkit.
4. Rebuilt RDA structure/architecture using a new software platform with modular files in the backend. This should positively impact further updates.
5. Integrated content with visual components.
6. Reorganization of instructions
7. Working on next steps on translations in other languages including working with new partners, especially in Spanish. One feature is that a user can set the user interface to one language and view instructions in another.
 1. Completed: Norwegian.
 2. Upcoming/in progress although uncertain: German, Spanish, Arabic, Hungarian, Portuguese, Chinese, among others
8. Work continues on adding Policy statements. BL& LC-PCC are present but not complete. MLA [i.e. MusLA] BP has begun work in the CMS, or content management system.
9. Also working on the visual browser and better mapping tools than used previously.
10. Orientation efforts including RDA Lab series, demos, YouTube Channel, print products, and a submit feedback button.
11. The listserv RDA-L is now on ALA Connect instead of on Sympa. The new space does require an ALA Connect account.
12. There are three releases for the Toolkit scheduled this year. 2022 should return to a four-release schedule.
13. COVID-19 response included extending free trials by an extra two months and then discounting pricing for new and lapsed/returning subscribers. Free trials have returned to normal. From a business standpoint the Toolkit is doing okay.

Solares asked what the future scheduling/frequency would be for the RDA Lab series?

Hennelly explained that the whole series is six-months long with differing times/twice a day to draw an audience from Europe and Oceania. There are six modules with four webinars in each. A user can only do a couple of modules instead of doing the full series. The future scheduling depends on the demand and if required, it will be run again/sooner. The series runs through ALA Learning Solutions group, and is not an RDA product.

Hearn asked if the community resources segment of the RDA Toolkit is under accessibility testing and quality control in the same way that the main Toolkit is.

Hennelly responded that it should have the same software & structure and so it should follow/meet accessibility needs as the rest of the RDA toolkit.

Hennelly also pointed out that if anyone has other questions, his email/contact info is available in the presentation slides.

Tuesday, February 9

*11:00 a.m.-1:00 p.m. Eastern/8:00 a.m.-10:00 a.m. Pacific
Online*

1519. Welcome and opening remarks: Chair

Amanda Ros, **Chair**, called the meeting to order at 10:03 am CST.

1520. Introduction of members, liaisons, and representatives.

The **Chair**, welcomed voting members, liaisons, representatives, and audience members and invited committee members, liaisons, and representatives to introduce themselves.

1521. Continuation of any discussion from previous meeting

The Chair asked for any discussion from the previous meeting, and there wasn't any.

1522. Report of the ALA Representatives to the North American RDA Committee [[Report on NARDAC and RDA-Related Activities, July-January 2021](#)]

Hearn reported on new members to the NARDAC including noting that Robert Maxwell is replacing Dominique Bourassa, Clara Liao is replacing Damian Iseminger. NARDAC met virtually six times since the ALA Annual 2020. When RSC met in January, some comments were posted from CC:DA members, and affiliates: Gina Solares as a CC:DA member, and Keith Knop, on behalf of MusLA, Melanie Polutta, on behalf of LC, and Thi Bao Tran Phan, on behalf of LAC. The comments pertained to the pseudo elements proposal and were forwarded to Thomas Brenndorfer. RSC would like to move the decisions on how to formulate names for the pseudo-element entities out to the community resources area of the Toolkit. Hearn also reported on NARDAC's outreach work, development of policy statements. The RSC has also seen membership changes as well.

Glennan pointed out that the pseudo elements are largely those in 6.28-6.31 of the original Toolkit.

The **Chair** thanked Robert Maxwell for being on the committee, and thanked Dominique for her past service.

1523. Report from CC:DA Task Force to review the Proposal on Changing Procedural Guidelines for Proposed New or Revised Romanization Tables [[Revised Procedural Guidelines for Proposed New or Revised Romanization Tables](#)]

Fletcher reported on the timeline of the Task Force, which began their work in June 2020 with their first report to CC:DA, and submitted their final report to CC:DA in September 2020. In December 2020, they received final procedures from LC, and the Task force provided feedback on these and incorporated them, and are providing continuing editorial feedback and other refinements. The new procedures will include a Review Board, which will be a 7-member board, 3 standing members from LC, and 2 rotating members from CCAAM, and 2 rotating members from CC:DA. More details are in the report. Fletcher also thanked the Task Group who worked on the romanization tables: Tatyana Chubaryan, Xu Jia, Jian P. Lee, Robert Maxwell, Renee Bu, Lori Lynn Dekydtspotter, and Keiko Suzuki.

1524. Report of the MAC Representative [[Report of the MAC Liaison](#)]

Myers reported that ten proposals and six discussion papers were taken up. Nine of the ten proposals passed, some with amendments. A tenth one from the RDA MARC working group on binding elements was withdrawn to be reworked and resubmitted. The six discussion papers are anticipated to return as proposals, one possibly fast-tracked.

Maxwell asked what the most important activities are for moving towards RDA.

Myers suggested asking the RDA MARC Steering Group, but noted that as more elements emerge and more relationships appear, the format is getting tight. More metadata is recorded (metastatements, metadocuments) in RDA, so we need to find correct parking spaces to make sure we can translate it to BIBFRAME. It's marvelous that the MARC encoding format, which is supposed to be on its last legs, is still able to be explored to expand for new formats, as suggested in Discussion Paper 2021-DP06.

Glennan commented that the following MAC proposals/papers were sponsored by the MARC/RDA Working Group: Proposal No. 2021-09; Proposal No. 2021-10; Discussion Paper No. 2021-DP06.

The **Chair** requested that Myers speak more about those.

Myers responded to note that

- Proposal No. 2021-09 would provide a mechanism for recording the new RDA element, “Mode of Issuance for Manifestations.” Specifically, it would create field 334 to record terms, codes, and URIs to hold such data.
- Proposal No. 2021-10 would provide a mechanism for recording the new RDA element, “Type of Binding for Manifestations.” Specifically, it would add subfield \$1 (e1) to field 340. 335 to record terms, codes, and URIs to hold such data. This paper was withdrawn and will be reworked.
- Discussion Paper No. 2021-DP06 explores mechanisms for expanding the recording data provenance information across the MARC formats in response to its greater prevalence and organization in RDA and in linked data contexts.

Maxwell commented to that data provenance is important but isn't likely to be the most important part of the new RDA format and commented that encoding space is needed for these new elements and that without them, he noted concern that RDA won't be able to be implemented when it's time for the implementation.

Myers reminded the group that MAC doesn't take on new issues, but responds to issues from constituent communities when there is a use case.

Young commented that the MRWG still hopes to look at other significant areas of recent RDA development such as representative expressions.

Allgood noted that it can be hard to see the MARC needs of RDA when the working groups are getting papers singly and noted that the MRWG was set up as a conduit to the RSC.

Young commented with a link to the schedule for MRWG below:

https://www.loc.gov/marc/mac/MARC-RDA_Working_Group.html

Glennan commented that the RSC is represented on the MRWG but does not drive the priorities.

Young commented that MARC changes proposed by MRWG and published so far include: field 881 to record manifestation statements; field 335 to record extension plan (Update 31 released December 2020). MARC change proposed by MRWG and agreed by MAC: field 334 to record mode of issuance (will be part of Update 32 released Summer 2021). Some MARC changes proposed by the wider community which are of relevance to 3R and which have been published so far: field 345 \$d to record aspect ratio designation; field 340 \$p to record illustrative content.

1525. Report from the PCC liaison [[PCC Report for CC:DA at virtual ALA Midwinter, Jan. 2021](#)]

Allgood reported the schedule of upcoming PCC meetings in February. He highlighted some new projects & initiatives, like the PCC Wikidata Pilot. With regard to Task Forces, the PCC BIBFRAME and MARC Bibliographic Encoding for Languages (BABEL) submitted its final report in July 2020. The final report of the Task Group on PCC Sinopia Application Profiles is now available. The Task Group on Coding for Non-RDA Entities in NARs completed its work. More detail on each of these can be found in the report. Allgood also reported on the Standing Committees on Applications, on Standards, and on Training with the latest completed and in-progress activities. Allgood also updated on the PCC Task Groups, including: SCT RDA 3R Training Task Group: Monographs, Sinopia Training Task Group, NACO Participants' Manual Task Group. More details in the report.

Maxwell asked what rolling implementation date means in terms of the new RDA Toolkit.

Allgood isn't clear what that means but will ask PCC to clarify their meaning.

Friday, February 12
1:00 p.m.-3:00 p.m. Eastern/10:00 a.m.-12:00 p.m. Pacific

1526. Welcome and opening remarks: Chair

Amanda Ros, **Chair**, called the meeting to order at 12:02 pm CT.

1527. Introduction of members, liaisons, and representatives

Amanda Ros, **Chair**, welcomed voting members, liaisons, representatives, and audience members and invited committee members, liaisons, and representatives to introduce themselves.

1528. Continuation of any discussion from previous meetings.

The **Chair** asked for any discussion from the previous meeting.

1529. Report from the Library of Congress Representative [[Library of Congress Report ALA/ALCTS/CA/MMS Committee on Cataloging: Description and Access](#)]

Polutta reported that the work on conventional collective titles beyond selections of poetry is ongoing, to test how widely this rule can be applied. While the results are being analyzed, catalogers should follow the feasibility instructions. Documentation updates are progressing. Some significant updates occurred for the 388 field page; notes in 337 page; and updated 678 page. Other technical or name updates on DCMs. LC is working on reviewing and updating Policy statements in the new RDA as well. All updates should be available for the April update, although there are some errors in current statements.

Cataloging in Publication (CIP). ISSN Uplink, a long-awaited and much-needed Web-based ISSN application and workflow system, went into production in November 2020. BIBFRAME continues to develop with the entire BIBFRAME Database application (BFDB) and the Linked Data Service (LSD/ID) along with their platform, MarkLogic, were moved to the Cloud (Amazon AWS), which seems to have sped up the system.

In terms of subject headings, all authority records distributed for LC subject headings, genre/form terms, medium of performance terms, and demographic group terms will have the fill character

(|) in the cataloging source byte of the fixed field (008/39). There are no plans to update the coding on all of the existing records. The change in coding practice does not affect name usability or authority records.

“Multiple” subdivisions are being cancelled from LCSH in order to better support linked-data initiatives. Specific multiples may still exist though, as the work is ongoing.

In April 2020, PTCIP initiated a project to add literary author numbers to the Library of Congress Classification schedules when the numbers have been established in the LC catalog but not printed in the schedules. To date, over 4,000 numbers have been added in the range PS3501-3549 (American authors writing in English, 1900-1960).

Four indigenous law schedules have been released since the ALA 2020 Midwinter Meeting: KI511-565, the circumpolar regions; KIM3101-6000, Costa Rica; KIN1-5000, Guatemala; and KIQ1-250, South America in general.

The final two units of the LCSH online training were mounted on the Catalogers Learning Workshop in March 2020. Upcoming training in development will be related to making proposals for LC classification and LCSH.

Allgood asked about the BIBFRAME transition timeline.

Polutta responded that there isn't a firm dated timeline yet. The current plan is that within the year to train all of the LC catalogers in ADA in the BIBFRAME database as well as working in Voyager with the MARC records, due to the generate the MARC records to use in BIBFRAME. The hope is to transition to BIBFRAME before they transition to the new RDA.

1530. Work and plans for CC:DA

The **Chair** reminded the group that as outgoing Chair, she will recommend but these can be voted against later. Glen Wiley has graciously agreed to be the incoming Chair of CC:DA. According to the Core website for CC:DA, **Ros** is the Chair through June, and Wiley starts in July. However, according to Chris Cronin, the Core President, committee appointments will be made in either February or March. Volunteers are still needed. As for voting members, Teresa Keenan was not available to extend her term, so Gina Solares has stepped in since Fall, and will likely start a 2-year term when official appointments are made. Kiser and Poehlmann are also at the end of their terms. Neumann and Thaisrivongs have one term completed and are eligible for re-appointment. Continuing members also include: Wiley, Lybarger, and Jergovic. Maes has agreed to continue as intern for another year, but CC:DA needs to appoint another intern. Guajardo has retired from his position at University of Houston, but has agreed to stay on as webmaster.

1531. Continue discussion: Work and plans for CC:DA: Chair

The **Chair** recommends that CC:DA set up a better schedule for virtual meetings, and the possibility of having the Midwinter meeting as a standard practice is an option. Scheduling these meetings is a lot of work, and if the meetings were scheduled more formally it would help all members attend without the need for a poll to ensure a quorum, as well as having liaison members attend. The Virtual Participation Taskforce will be looking at some logistics and creating a document of best practices. The whole committee should discuss scheduling. The **Chair** also asked about the possibility of scheduling CC:DA to have an in-person meeting at Annual, and a virtual Midwinter meeting.

Poehlmann commented in agreement to a once-a-year in person meeting since some of the discussions work better when everyone is in the same physical location.

Napert commented that planning ahead is important for scheduling CC:DA virtual meetings.

Fletcher commented that the work of CC:DA has changed so much since in the 90s it was the group that revised AACR2, and there's been less work with revising RDA or the Toolkit as much. The future is hard to plan.

Myers agrees that Midwinter won't be an effective face-to-face event as much. Other committees in Core seem to also have pulled out of Midwinter as well. Virtual isn't always adequate to keep focus as well. Also we are in flux in a lot of ways with AACR2/RDA, etc. The 3R process and the restructuring of RDA governance also impacts CC:DA's ability to interact with RDA's development without clarity on future plans. It may require more ad hoc meetings in the future or more asynchronous feedback. We should keep options open.

Hearn notes that getting re-engaged with RDA will likely happen but on a different schedule than before. More pressing is what happens as more academic institutions move to BIBFRAME; what will that mean for LCC/PCC interpretations. We are at a crisis point in terms of consistency that underlies cataloging.

The **Chair** noted that changing the CC:DA meeting schedule has already been brought up to this group. Due to COVID, many people have become more comfortable with virtual meetings.

Glennan noted that the RSC is willing to accept proposals at any time. They need to go through NARDAC. Also things need to go through the Technical Working Group. The proposal may not get onto the next meeting agenda. More time critical might be when commenting on another proposal. ISBD review might be available later this summer.

Tamares commented that there has been a lot of lost informal interactions that happen only face-to-face for ideas and inspirations that can't happen easily in a virtual environment.

Randall commented that while he has no idea how much work actually went into planning/conducting the virtual meetings, and what difficulties may have been encountered, from the standpoint of an observer, I would like to say that they seem to have been carried out very well. That being said, he does realize that there is a lot lost when meetings aren't face-to-face and concurrent with other ALA activities--a lot of the real work is inspired by and even carried out through the in-person conference times.

Maxwell responded to say that these virtual meetings don't seem like they are part of ALA. When Midwinter meetings happen at ALA, members and attendees leave the CC:DA meeting to see others and likely discuss CC:DA topics with them, which doesn't happen in a virtual meeting. If ALA does have Midwinter meetings, the Committee should reconsider having meetings then too.

Randall agreed with Maxwell's comments and also noted that he does like the lack of time conflicts during the virtual ALA meetings.

The **Chair** also noted that ALA doesn't have the bandwidth to have presentations and meetings at the same time.

The **Chair** mentioned that chats in the Zoom virtual meeting will be incorporated into the minutes and the possibility of sending out the transcript to those who have spoken to edit misspellings/types in the transcript, but not to add more because it would mess up the timing with the playback.

1532. Status of Cataloging Ethics Task Force

The **Chair** noted that the Cataloging Ethics Task Force never transpired due to mitigating circumstances (including misreading deadlines, COVID-19 pandemic, other responsibilities). The Cataloging Ethics document has been handed over to ALA for acceptance. Shall the Cataloging Ethics Task Force be dissolved?

Gina Solares agrees that dissolving the Cataloging Ethics Task Force is reasonable until there is a requirement, at which point it could be reformed.

The **Chair** official dissolves the Cataloging Ethics Task Force.

1533. Other new business; reports from the floor; announcement of next meeting, and adjournment:

Maxwell questioned the committee changes which generally happened at Annual.

The **Chair** responded to say that due to the restructuring of ALCTS, LITA, and LLAMA into Core, members were asked to extend their terms. The terms will probably revert to terms beginning at Annual though this is unsure.

Guajardo commented that there are some divisions that haven't been constituted. Likely the terms are just behind schedule and the restructuring is happening deliberately with looks at procedures and other aspects. Pre-pandemic ideas were to make Midwinter less committee-heavy and more of a Forum. Anything could change post-pandemic.

Announcements:

Thanks to Richard Guajardo, Eric Pennington, Tina Marie Maes for helping facilitate the second virtual CC:DA meeting.

Glen Wiley will be the next CC:DA Chair.

ALA Annual is scheduled for June 23-29, and the CC:DA meeting will either be 3 weeks before or after it.

Myers proposed the CC:DA meeting to be after ALA Annual to better report on activities of Committees etc.

Maxwell suggested having some flexibility if some committees meet after our schedule.

The **Chair** recommended that virtual meetings happen with some time between to lessen "Zoom fatigue" and give participants time to read/digest reports, etc.

Solares thanked Amanda for her leadership, scheduling, and extending her term, and was joined by Myers, Polutta, Dousa, Randall, Allgood, Mendenhall, Lybarger, Glennan.

Wiley is hoping for a smooth transition.

The Chair adjourned the meeting at 11:45 a.m. CST.

Respectfully submitted,
Tina Marie Maes, Intern